

Phandemonium Board Meeting

July 20, 2005

In Attendance:

Voting Board – 7 members

Corporate Staff – 2 members – Archivist and Minister for Community Outreach

The meeting came to order at approximately 7:30pm July 20, 2005.

Agenda Items:

1. Minutes from the last meeting
 - Minutes were approved at 7:32pm.
2. By-Law Changes
 - The subcommittee reviewing the by-laws have suggested separating the by-laws into 2 documents – the by-laws and a Rules of Conduct document. The by-laws should have items that should not change much, if ever, while the Rules of Conduct should have items which are more flexible. The discussions regarding this will continue at the next meeting.
 - Also discussed were the rules regarding eligibility of people who want to run for the board. The current rules are not perfect and disqualify some people who would otherwise be good candidates. At the same time, they allow others to run who meet the qualifications but who do not actually have the skills for the job. The discussions regarding this will also continue at the next meeting.
3. Treasurer Report
 - Finances and books were discussed.
 - A question regarding the Art Show and sales taxes was brought up. Additional research will be done on this question.
4. IT Position
 - A preliminary job description was passed out for review.
 - There was discussion about the fact that, according to the by-laws, a board member cannot also be a Keeper. A vote was held to modify the by-laws to remove this restriction. Motion carried at 8:40pm.
 - A candidate for the IT position was proposed. This person will be contacted to see if they are interested.
5. Registration Database
 - The new registration database has been finished. It is web-server based and only those people with security will have access to it.
6. Capricon Update
 - All of the guests are lined up.
7. Hotel
 - Contracts for 2007 and 2008 have been signed.
8. Archivist
 - An email newsletter will be sent out as soon as additional information is collected.
9. Phandemonium Movie Days/Nights
 - This has been tabled till the next meeting.
10. Position Descriptions
 - This has been tabled till the next meeting.

11. Outreach

- We will try to get some book donations from publishers.
- We might have a book drive at the con.
- We might try to do visits to High School book clubs.

Meeting adjourned at 9:30pm.