

Phandemonium Board Meeting

August 24, 2005

In Attendance:

Voting Board – 8 members

Corporate Staff – 2 members – Archivist and Minister for Community Outreach

The meeting came to order at approximately 7:23pm August 24, 2005. This meeting was held at the Sheraton in Arlington Heights.

Agenda Items:

1. Minutes from the last meeting
 - A vote was held to approve the minutes from the last meeting. Motion passed at 7:24pm.
2. Treasurer Report
 - The 501(c)3 papers will be refiled as soon as we finish rewriting the by-laws.
 - We still have money.
3. Archivist Report
 - Helen needs a write of Capricon by 9/7 after Labor Day.
4. Community Outreach
 - We have 8 boxes of books for donations.
 - A list of High Schools to contact as recipients of these books will be compiled.
5. IT Position
 - The job description as previously handed out was approved.
 - A nominee for this position will be contacted about the job.
6. Phandemonium Movie Days/Nights
 - There was discussion of whether the coordination of this event should be taken over by someone else.
 - Further discussion was tabled.
7. Job Descriptions
 - There was discussion about how it would help out the organization if there was some documentation or write up of the jobs from Board level to concom staff members. This information could be compiled into a big book of knowledge.
8. Art Show Sales Tax and Auctioneer
 - This is still being researched.
9. Art Show software
 - A number of conventions use a lot of custom and home built stuff.
 - Windycon will be contacted to see what they use and find out if we can use it.
10. Capricon Update
 - ConCom meetings have been scheduled.
 - Marketing is moving ahead.
 - Some online registrations have been made already.
 - A party is going to be thrown at Archon.

- A party might be thrown at Windycon.
- Over 5000 flyers have been sent out.

11. By-Laws and Policies & Procedures

- A lot of discussion of these documents occurred. By 10pm, we still were not finished and so it was decided to hold an emergency board meeting on 8/28/05 to finish reviewing these documents and signing off on them. We need to finish them quickly so that the 501(c)3 paperwork can be filed.
- A vote was held regarding holding an emergency board meeting. Motion passed.

Meeting adjourned at 10:19pm.

Significant quotes:

“We will forever be known as the board that removed fun from the convention.” --Greg

“These by-laws brought to you by the letter P.” --Marnie