

Phandemonium Board Meeting – Summary Meeting Minutes

October 11, 2008

Attendees:

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|-------------------------|------------------------------|--|
| • Tim Dinan - President | • Isabel Schechter | • Aimee Dundon - Outreach |
| • Gretchen Roper | • Vicki Ortega- Treasurer | • Chris Dundon - IT |
| • Lois Ray | • Leane Verhulst – Secretary | • Greg Williams – Facilities |
| • Krista Cobb | • Helen Montgomery | • Open Position – Archivist |
| • Sondra de Jong | • Erik Olson - SMOF | • Bernadette Burke – Tax Dept |

Meeting Details:

The meeting came to order at approximately 10:10am October 11, 2008. This meeting was held at the Westin in Wheeling, IL. Meeting adjourned at 11:52am.

The next board meeting will be on November 15, 2008 at Windycon at the Westin in Lombard, IL. Time is not yet set. Tentatively, there will also be a meeting on November 16, 2008 at Windycon at the Westin in Lombard, IL sometime in the afternoon.

Major Items Discussed:

1. Rules of Order
 - The rules of Benevolent Dictatorship were adopted for the meeting.
2. Review Minutes from Previous Meeting
 - Minutes from previous meetings were approved at 10:17am.
3. Treasurer Report
 - We have money in the bank.
 - Vicki has an easily accessible, climate controlled, storage space that she uses to hold Capricon equipment that may be needed throughout the year. She personally has been paying for the cost of this, but due to recent economic situations, she requests that Phandemonium start paying for this space. A vote was held about paying for the storage space. Vote passed at 11:51am.
4. IT Report
 - Item tabled.
5. Community Outreach Report
 - Item tabled.
6. Archivist Report
 - Item tabled.
7. Book Club/Euchre Club
 - Both are good, meetings have been planned.
8. Ethnic Dining Outing
 - There is an outing planned for November in Lombard.
 - An outing for January is being planned to be somewhere close to the Capricon hotel in Wheeling.
 - There will be an outing in March somewhere in Chicago.
9. Facilities Report
 - Item tabled.
10. Food Service Report
 - There are a few edits still needed for the food service document.
 - People who throw parties need a stripped down version of the document.

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11. Con Chair Report - Cap29
 - Currently there is no registration head.
 - Online registration is still being worked on and is not up yet.
12. SMOF Report
 - Item tabled.
13. Film Scholarship
 - Item tabled.
14. New Keepers of Valuable Knowledge
 - Item has been tabled for a final decision at Windycon.
 - Regalia and when to announce the new Keepers will be decided at a later date.
15. Capricon 30
 - One proposal has been received.
 - No other proposals have been received at this time.
 - The deadline for proposals has been extended to November at Windycon. The selection of the con chair will take place at Windycon.
16. Rules covering membership
 - It was discussed that if a person owes the organization money, then they should not be able to attend the convention/become a member of the organization until they pay this debt.
 - Discussion on how to prevent a person from attending/becoming a member took place ("banning"). One of the questions was how long a person should be banned.
 - Other issues - if a person violates policy, how do they get banned and is there any appeal process for them to follow?
 - More discussion on this topic will take place at the November meeting at Windycon.
17. Rules governing board and staff members
 - One of the questions raised was whether the rule in the P&P (2-b-iii-3) about holding other board positions holds true for Worldcon boards or does it only hold true for local convention boards. And if the Worldcon is being held locally, does the rule hold true?
 - More discussion on this topic will take place at the November meeting at Windycon.
18. MailBox Keys
 - Another set of keys for the treasurer is still needed.
19. Economy
 - Does the budget for the convention need to be adjusted due to the economic downturn?
 - More discussion on this topic will take place at the November meeting at Windycon.
20. Anti-Harassment Policy
 - One of the questions raised is: does having a policy open us up to more litigation?
 - There is a difference between physical and verbal harassment, but how is this decided?
 - Whatever we do should be vetted by lawyers.
 - This is about general Harassment and not a specific type of harassment like sexual harassment.
 - It was thought that there should be two documents - what it is and what to do about it.
 - A motion was raised that someone write up an initial procedure about what to do before the meeting at Windycon. Vote passed at 11:45am.
 - More discussion on this topic will take place at the November meeting at Windycon.

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Significant Quote:

"Women are a hot commodity." - Isabel